

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part - A

AQAR for the year (for example 2013-14)

2015 - 16

### 1. Details of the Institution

1.1 Name of the Institution

PSN COLLEGE OF EDUCATION

1.2 Address Line 1

PSN NAGAR

Address Line 2

Melathediyoor

City/Town

TIRUNELVELI

State

TAMILNADU

Pin Code

627152

Institution e-mail address

[psncedu@gmail.com](mailto:psncedu@gmail.com)

Contact Nos.

04634-279080

Name of the Head of the Institution:

Dr.R.Thangadurai

Tel. No. with STD Code:

04634-279080

Mobile:

9444472381

Name of the IQAC Co-ordinator:

Mrs.R.Ananthi

Mobile:

9442591145

IQAC e-mail address:

psncedu @gmail.com

1.3 NAAC Track ID(For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/58-20/A&A/12 DATED 10.03.2012

1.5 Website address:

www.psnce.co.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	2.72	2012	2012-2017
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

07.08.2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR \_\_\_\_\_(DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_(DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_(DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_(DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (PhysEdu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

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1.11 Name of the Affiliating University (for the Colleges)

TAMILNADU TEACHERS  
EDUCATION UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-Special Assistance Programme

UGC-Innovative PG programmes

(Specify)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Competence Commitment and Compassion  
Class room Management  
Inclusive Education

2.14 Significant Activities and contributions made by IQAC

- Conducting Academic Audit.
- Analysing the function of the College Office

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Inauguration and Orientation on 27.07.2015	The students were benefitted with the speech delivered by the chief guest.
Communication Skill Development Programme on 02.08.2015 -12.08.2015	The Intensive English Training programme enhanced the students to be fluent in communication.
Guest lecture on Inclusive Education on 11.08.2015	The students were benefitted by knowing the concept of inclusion.

<p>Guest lecture on Competence, Commitment and Compensation on 20.11.2015</p>	<p>The three C's play a vital role in the teachers life. It was very much useful to the students as well as the staff.</p>
<p>Citizenship Training Camp 14.12.2015 to 18.12. 2015</p>	<p>The camp was very useful for the students to share their feelings as a family and how to behave in society.</p>
<p>Guest lecture on Inclusion and Disabilities on 13.02.2016</p>	<p>The students were benefitted with the identification of Disabled child and meeting their educational needs .</p>
<p>Guest lecture on Conversational Skills on 02.03.2016</p>	<p>The students inculcated the skills learned in the lecture.</p>
<p>Guest lecture on Reflection and the importance of using talent as a teacher on 16.03.2016</p>	<p>The students felt very helpful for identifying their talents</p>

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management     Syndicate     Any other body

Provide the details of the action taken

Actions taken to improve teaching competence.  
More training for hand writing.

## Part - B

### Criterion - I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1		1	
UG	1		1	2
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>				
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	1

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes , one year programme extended to Two Year Programme

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion - II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	15	1		

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	-	-	--	-	-	-	-	4	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

5	3	
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		2	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT-facilitated teaching methods.
- Teaching with Digital Lesson Plan
- Tongue twister exercises and spoken English training using Digital Language Laboratory.
- Dynamic Group activities
- Field Trips and subject club activities

2.7 Total No. of actual teaching days during this academic year

203

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,



Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1		
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2.10 Average percentage of attendance of students

99%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Theory		Practical		Total Pass %
		Distinction %	I %	Distinction %	I %	
B.Ed	84	14	97	100	-	97
M.Ed	27					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Course plan, evaluation, orientation

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	---
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	11
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of	Number of	Number of	Number of
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	Permanent Employees	Vacant Positions	permanent positions filled during the Year	positions filled temporarily
Administrative Staff	3	--	--	--
Technical Staff	2	--	--	--

## Criterion - III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraging the faculty to pursue research in the areas of social relevance.
- Encouraging the faculty to publish more Research Articles in indexed / refereed / reputed National / International Journals and Books.
- The faculty are given 12 days on duty leave facility to attend seminars or contact classes related to the research study

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings		1	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them



3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level International level

3.22 No. of students participated in NCC events:

University level  State level   
National level International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Visiting villages and planting trees
- Visiting villages and implementing 'clean India'

## Criterion - IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.30 acre			10.30 acre
Class rooms	9			
Laboratories	6			
Seminar Halls	3			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--			
Value of the equipment purchased during the year (Rs. in Lakhs)	--			
Others		Scanning printer	management	

4.2 Computerization of administration and library

○ Library and administration are computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5614		283	18251	5897	
Reference Books	283					
e-Books						
Journals	18					
e-Journals						
Digital Database						
CD & Video	20					
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Language lab	Browsing Centres	Library	Office	Departments	Others
Existing	53	30	14		4	5	0	
Added								
Total	53	30	14		4	5	0	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training on power point presentation

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.25
ii) Campus Infrastructure and facilities	5
iii) Equipments	
iv) Others	
<b>Total :</b>	

## Criterion - V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Re	<ul style="list-style-type: none"> <li>➤ Bridge course (Remedial) is conducted for weak students</li> <li>➤ Language Lab and computer lab facilitate students to develop the spoken English and communication Skills.</li> <li>➤ TET/ TRB coaching is given</li> <li>➤ Conducting seminars</li> </ul>	14
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5.2 Efforts made by the institution for tracking the progression

The IQAC, through its various interactions with the stakeholders, periodically tracks the progression of its various activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100	27	---	---

(b) No. of students outside the state

---

(c) No. of international students

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B.Ed

	No	%		No	%
Men	23		Women	77	

M.Ed

	No	%		No	%
Men	08		Women	19	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
06	23	--	71	---	100	03	30	--	94	---	127

Demand ratio

Dropout %

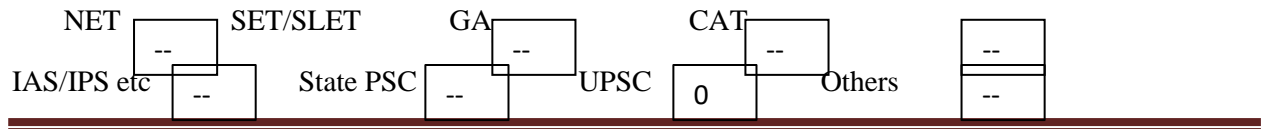
5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for TET/TRB Examination

No. of students beneficiaries

--

5.5 No. of students qualified in these examinations





5.6 Details of student counselling and career guidance

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. Soft Skills &amp; Placement training for Students</li> <li>2. Aptitude Handling Techniques</li> <li>3. Interview Tips</li> <li>4. Communication skills, spoken English</li> </ol> |
|---|

No. of students benefitted 127

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Moral Instruction classes are conducted separately for boys and girls
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5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level -- National level -- International level --

No. of students participated in cultural events

State/ University level -- National level -- International level --

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level -- National level -- International level --

Cultural: State/ University level -- National level -- International level --

5.10 Scholarships and Financial Support

Number of students	Amount
--------------------	--------

Financial support from institution  
 Financial support from government 53  
 Financial support from other sources  
 Number of students who received  
 International/ National recognitions

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:  
 Nil

**Criterion - VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**VISION:** to enable the students to develop into outstanding teachers to shape the destiny of future citizens.  
**Mission:** to serve in the preparation of proficient, socially responsible, caring educators who could serve excellently to the society and also prepare researchers who could find and face the problems or advancements

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our college, being an affiliated college, has to follow the curriculum given by our university.

6.3.2 Teaching and Learning

Revised 17

- To promote value-based, technology-oriented and inclusive education to cater to the needs of the present generation.
- To provide training that would make students aware of the latest trends in their fields.
- To produce an outstanding teachers befitting this great nation.

### 6.3.3 Examination and Evaluation

Three Internal Tests are conducted and the Performance of the students is discussed with the tutors by the principal so as to ensure 'objectivity' in evaluation.

### 6.3.4 Research and Development

- On duty for attending conferences to the teachers.
- To encourage the faculty to pursue Ph.D
- Duty leave for attending M.Phil/ Ph.D classes.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- To install Interactive White Board on ICT lab
- To install LCD Projectors in all the classrooms.
- To provide Wi-fi facility on the campus.
- To set up smart classrooms.
- To digitise the Library.

### 6.3.6 Human Resource Management

- To motivate faculty members to undergo faculty development programmes.
- To conduct training programmes, seminars and conferences by all the departments.

### 6.3.7 Faculty and Staff recruitment

Teachers are appointed as per the norms of NCTE.  
Qualification approval is obtained from the TNTEU for all the teachers.

### 6.3.8 Industry Interaction / Collaboration

Collobrate with the M.S.University Department of Education DD&CE and Immanuel arasar college of Education

6.3.9 Admission of Students

Students are admitted on the basis of merit and the norms of Tamil Nadu Government

6.4 Welfare schemes for

Teaching	Regular Incentives
Non teaching	
Students	<ul style="list-style-type: none"> <li>• Govt of India/ T.N scholarship for SC/ST students</li> <li>• Farmers scholarship</li> <li>• Fee concession to deserving students by the management</li> </ul>

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Management
Administrative			Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Revis --

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

The Alumni Association gives its opinions for the welfare of the College when the Alumni Get-together is held.

6.12 Activities and support from the Parent – Teacher Association

- Periodical PTA meetings
- Feed back from the PTA/ Redressal of grievances
- Suggestions regarding academic/ administrative matters.

Parents give their valuable suggestions when they come to the college.

6.13 Development programmes for support staff

- Avail duty leave for ‘on campus’ programmes.
- Annual increments
- Avail ON DUTY for attending Seminars

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco-friendliness in the campus is the policy of the college. Lawns and gardens are maintained with utmost care.
- Approach roads are lined with trees and shrubs.
- Use of plastic materials is prohibited in the college.
- Plastic free Campus

## Criterion - VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Revis

- Power point presentations by the students in seminars.
- Preparing Digital Lesson Plans
- Question Bank

ge 20

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Some programs cannot be conducted as planned

CT Camp more time required

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Teaching communication skills
- Tutorial system

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Eco- friendly campus.
- Poster presentation contest on environmental degradation.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The management is ready to spend money for the development of the institution
- Our chairman gives importance to extension activities.

## **8.Plans of institution for next year**

- To improve teachers' efficiency by preparing self-study materials
- To take steps for introducing M.Phil programme

Name \_\_\_\_\_

Name \_\_\_\_\_

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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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**Annexure I**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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